



UNIVERSITY OF
ARKANSAS
DALE BUMPERS COLLEGE
OF AGRICULTURAL, FOOD
& LIFE SCIENCES

Honors Student Board Application

Job Descriptions

The mission of the Bumpers College Honors Student Board is to provide a student voice for programmatic activities of the Bumpers Honors Program and to enhance student development and leadership skills of its members. The Bumpers Honors Program fosters interaction among Honors students, faculty, and other student organizations, provides liaisons to the Bumpers College Honors Director, Dean, and Associate Dean, and the UA Honors College. The Board also serves in recruitment for the Honors Program.

Honors Student Board (HSB) members serve as representatives of the Bumpers College Honors Program and the College. They are to portray to perspective Honors students, parents, and alumni the philosophy and benefits of participation in the Honors Program of the Dale Bumpers College of Agriculture, Food and Life Sciences at the University of Arkansas. Board members will assist with hosting honors activities with the Bumpers College Deans Office and other student organizations across the College and University.

Board Members commit to attend monthly Board meetings and to support and participate in the programmatic activities associated with the Bumpers College Honors Program. These activities may include: information sessions, recruiting, networking, professional development, and social events associated with the Honors Program.

Chair

- Preside over HSB meetings, ensure meetings are run efficiently and effectively
- Serve as a spokesperson for the Board when required
- Work with faculty, staff and student organizations across campus to create new opportunities and direction for the HSB.

Vice Chair

- Assist with the planning and execution of the Bumpers Distinguished Lecture.
- Send congratulatory emails on behalf of the HSB to Bumpers College Honor Students distinguished in the Newswire.

Submit applications electronically to: Dr. Leslie Edgar at afshnrs@uark.edu or deliver to Dentin Schwartz AFLS D112.

Secretary

- Create an agenda for all committee meetings
- Record and distribute meeting minutes
- Provide all necessary materials for the meeting, including scheduling with the Deans Office the time and location of the next HSB meeting

Awards Committee Chair

- Presides over the selection of the Honors Faculty Mentor Award

Director of Communication

- Creates video boards for all Bumpers College HSB events at least 2 weeks before scheduled event. Video boards must be approved by the HSB before being sent to the Student Programs Coordinator for final approval.
- Take photographs of all HSB events.

Events Director

- Assist the Vice Chair with the Bumpers Distinguished Lecture.
- Responsible for the set-up and tear down of the HSB Poster Competition.

Director of Student Relations

- Create 9 student spotlights throughout the year. One for each month to be displayed on the Honors Program website under Student Spotlight.
- Invite students to attend HSB meetings and events.

HSB/Honors Mentors Liaison

- Communicates with the student board the needs and requirements of the Honors Mentors
- Looks for ways to incorporate the combining of these two student groups
- Promotes HSB functions to Honors freshmen

Application Form
Part One: Personal Information

Name: _____ ID #: _____

Local Address: _____ Local Ph. # _____

City _____ State _____ ZIP _____

Permanent Address: _____ Permanent Ph. # _____

City _____ State _____ ZIP _____

Email Address: _____ Class: (Fr, So, Jr, Sr) _____ Major/ Minor _____

Number of Semesters at the U of A _____ Expected Date of Graduation _____

High School _____ City/State _____

Other colleges/universities attended:

Name of Institution _____ From (yr) _____ To (yr) _____ Degree _____

Name of Institution _____ From (yr) _____ To (yr) _____ Degree _____

Submit applications electronically to: Dr. Leslie Edgar at aflshnrs@uark.edu or deliver to Dentin Schwartz AFLS D112.

Part Two: Resume

Please submit a resume outlining your recent experience. Use the list below as a template for your **resume headers**. Be sure to include the dates of your involvement, any leadership positions held, etc. If applicable, expand on your involvement in the following areas:

- ❖ Bumpers College & Departmental Activities
- ❖ University/Campus Involvement and Organizations
- ❖ Activities Outside of the University
- ❖ Honors and Awards
- ❖ Research
- ❖ Study Abroad
- ❖ High School Activities/Organizations (Note: only first-year students may include high school activities)

Part Three: Personal Statement

Attach a personal statement describing your interest in serving as a board member. Your personal statement should not exceed **one typed, double spaced, page**. Potential topics to cover include the following:

- ❖ What leadership strengths and skills do you bring to the student board?
- ❖ Describe the legacy you would like to leave behind for future honors students.
- ❖ How do you intend to assess and address the current needs of honors students?

Review:

Your application should include three components:

- 1) Personal Information Sheet
- 2) Resume

Note: If you are applying for the Student Mentor Program as well, tailor your resume for the specific duties associated with each program, separately, as opposed to submitting the same resume twice.

- 3) Personal Statement

Submit applications electronically to: Dr. Leslie Edgar at aflshnrs@uark.edu or deliver to Dentin Schwartz AFLS D112.